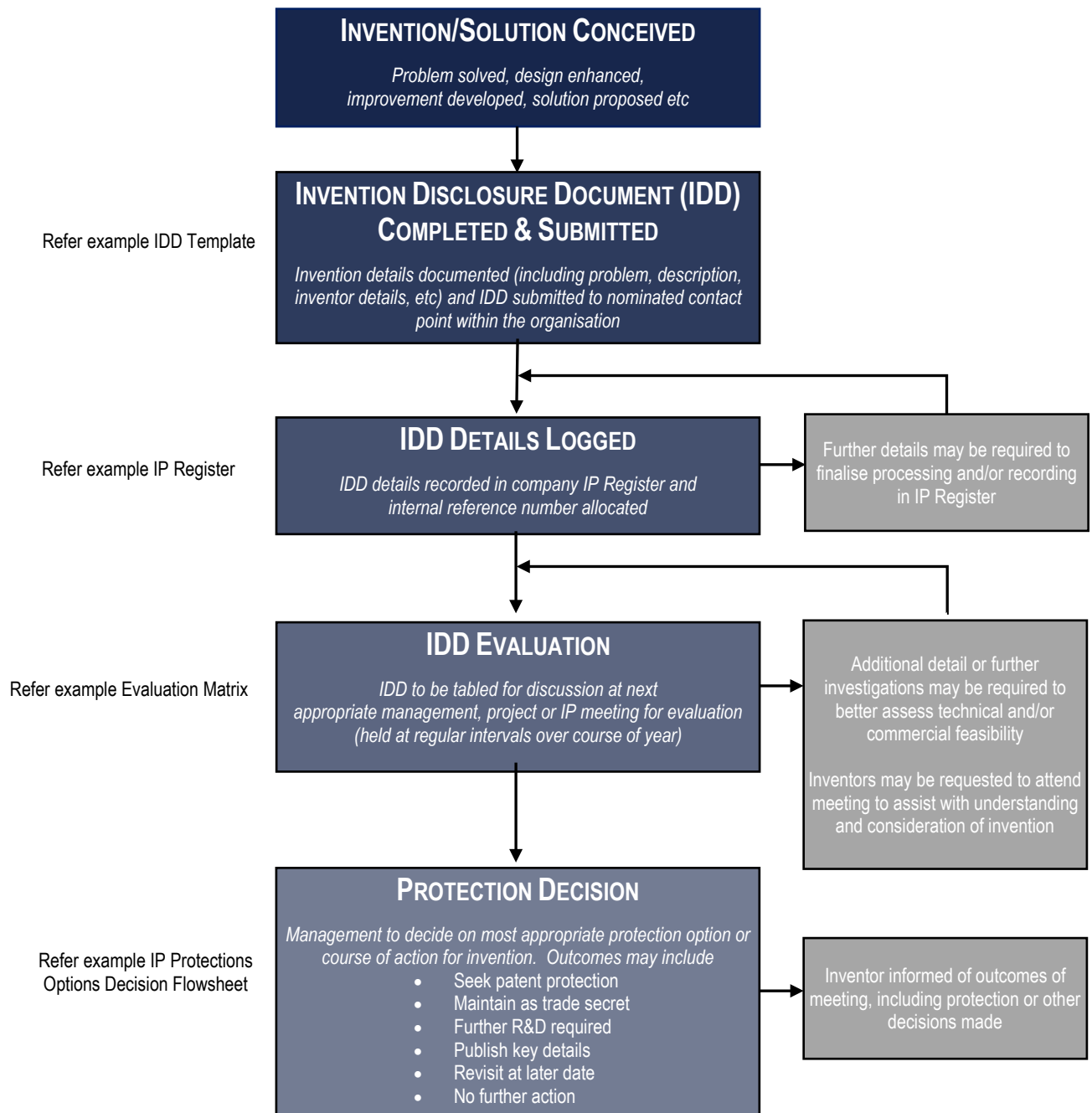


Invention disclosure

Basic capture & review process



Additional Notes

- IDDs are required to be prepared for ALL inventions and solutions developed – the organisation will then be responsible for evaluating each invention/solution on its specific merits.
- IDDs will be considered in light of previously submitted IDDs, any existing patent activities, the relevant IP landscape for the invention/solution, and prevailing commercial and economic considerations to help determine the most appropriate course of action required in each case.
- Recording of ALL inventions/solutions via the company's IDD is key to enabling valuable know-how and other proprietary IP to be suitably captured in the company's IP Register and subsequently understood/evaluated so that it can be leveraged for the benefit of the business.